

REDDITCH BOROUGH COUNCIL



www.redditchbc.gov.uk

EXECUTIVE COMMITTEE LEADER'S

FORWARD PLAN

1st March 2011 to 30th June 2011

(published as at 15th February 2011)

This Plan gives details of items on which key decisions are likely to be taken in the coming four months by the Borough Council's Executive Committee.

(NB: There may be occasions when the Executive Committee may make recommendations to Council for a final decision e.g. to approve a new policy or variation to the approved budget.)

This Plan gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months.

“Key Decisions” are defined as:

(a) ones which are likely:

- i) to result in any variation to the approved Budget (capital and revenue) and Policy Framework for any service or function which requires the approval of the Council; or**
- ii) to result in expenditure or savings amounting in total to £50,000 or more.**

(The above shall not apply in those cases where the Council or the Executive Committee have delegated authority to Officers to make decisions resulting in expenditure amounting to £50,000 or more under the terms of the delegation); OR

(b) ones which are likely to be significant in terms of their effects on a community or communities living or working in an area comprising one or more wards in the area of the Council even where there may not be any financial implications.

(In considering whether a decision is likely to be significant, the decision-maker will need to consider the strategic nature of the decision and whether the outcome will have an impact, for better or worse, on the amenity of the community or quality of the service provided by the Council to significant number of people living or working in the locality affected).

The Forward Plan is available for inspection free of charge at the Town Hall, Walter Stranz Square, Redditch, B98 8AH from:

9.00 am to 5.30 pm Mondays to Thursdays; and 9.00 am to 5.00 pm Fridays; or on the Council's website (www.redditchbc.gov.uk).

If you wish, you can see or obtain copies of any documents, detailed in the plan, provided they are not confidential, and be kept informed of any additional supporting documents as they become available. You can also arrange to have copies of additional supporting documents. Please ask the Town Hall receptionist to call one of the Committee Services Team on ext: 3269. There is a charge per side of A4. If you wish to make any representations they should be made in writing addressed to the Officer whose name is given as the contact for the relevant item.

The Executive Committee's meetings are normally held every three weeks at 7 pm on Wednesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. The meeting date scheduled for each item is shown in the right hand column below. If you wish to attend for a particular matter, it is advisable to check with the Committee Services Team on (01527) 64252, ext: 3269 to make sure it is going ahead as planned. If you have any other queries, Committee Services Officers will be happy to advise you.

The full Council meets in accordance with the attached Committee timetable. Meetings commence at 7.00pm.

EXECUTIVE COMMITTEE MEMBERSHIP

| | |
|--------------------------|---|
| Councillor C Gandy | Leader of the Council and Portfolio Holder for Community Leadership & Partnership |
| Councillor M Braley | Deputy Leader and Portfolio Holder for Corporate Management |
| Councillor J Brunner | Portfolio Holder for Community Safety & Regulatory Services |
| Councillor B Clayton | Portfolio Holder for Housing, Local Environment & Health |
| Councillor G Hopkins | Portfolio Holder for Leisure & Tourism |
| Councillor J Pearce | Portfolio Holder for Planning, Regeneration, Economic Development & Transport |
| Councillor G Chance | |
| Councillor M Hall | |
| Councillor Debbie Taylor | |

CONSULTATION AND REPRESENTATIONS

For **Key Decisions** the summary document appended to the Forward Plan sets out details of any proposed consultation process. Any person / organisation not listed who would like to be consulted or who wishes to make representations on the proposed decision are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided.

Alternatively you may write to the Head of Legal, Equalities and Democratic Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: denise.sunman@redditchbc.gov.uk

| Item No. | Decision Taker | Expected Date of Decision | Original Expected Date of Decision | Proposed Decision | Type of Decision (Key or Non-Key) | Lead Councillor/ Portfolio Holder | Comments |
|-----------------|-----------------------|----------------------------------|---|--|--|--|-----------------|
| 1 | Executive | 15 Mar 2011 | | Quarterly Performance Monitoring - Quarter 3 - September to December 2010 | Non-key | Councillor Michael Braley | |
| 2 | Executive | 15 Mar 2011 | | Quarterly Budget Monitoring - Quarter 3 - September to December 2010 | Non-key | Councillor Michael Braley | |
| 3 | Executive | 15 Mar 2011 | | Quarterly Monitoring of Formal Complaints and Compliments - Quarter 3 - September to December 2010 | Non-key | Councillor Michael Braley | |
| 4 | Executive | 15 Mar 2011 | | Quarterly Monitoring of the Benefits Service Improvement Plan - Quarter 3 - September to December 2010 | Non-key | Councillor Michael Braley | |
| 5 | Executive | 15 Mar 2011 | | Quarterly Monitoring of Sickness Absence - Quarter 3 - September to December | Non-key | Councillor Michael Braley | |

| Item No. | Decision Taker | Expected Date of Decision | Original Expected Date of Decision | Proposed Decision | Type of Decision (Key or Non-Key) | Lead Councillor/ Portfolio Holder | Comments |
|-----------------|-----------------------|----------------------------------|---|--|--|--|-----------------|
| | | | | 2010/11 | | | |
| 6 | Executive | 15 Mar 2011 | | Quarterly Monitoring of Vacancies - Quarter 3 - September to December 2010 | Non-key | Councillor Michael Braley | |
| 7 | Executive | 15 Mar 2011 | | Redditch Sustainable Community Strategy 2011 - 2014 | Key | Councillor Carole Gandy | |
| 8 | Executive | 15 Mar 2011 | | 2011/12 Grant Programme Funding | Key | Councillor Carole Gandy | |
| 9 | Executive | 12 Apr 2011 | | Redditch Council Plan 2011-14 | Key | Councillor Michael Braley | |
| 10 | Executive | 21 Jun 2011 | | Quarterly Performance Monitoring - Quarter 4 - January to March 2011 | Non-key | Councillor Michael Braley | |
| 11 | Executive | 21 Jun 2011 | | Quarterly Budget Monitoring - Quarter 4 - January to March 2011 | Non-key | Councillor Michael Braley | |
| 12 | Executive | 21 Jun 2011 | | Quarterly Monitoring of Formal Complaints and | Non-key | Councillor Michael | |

| Item No. | Decision Taker | Expected Date of Decision | Original Expected Date of Decision | Proposed Decision | Type of Decision (Key or Non-Key) | Lead Councillor/ Portfolio Holder | Comments |
|-----------------|-----------------------|----------------------------------|---|---|--|--|-----------------|
| | | | | Compliments - Quarter 4 - January to March 2011 | | Braley | |
| 13 | Executive | 21 Jun 2011 | | Quarterly Monitoring of the Benefits Service Improvement Plan - Quarter 4 - January to March 2011 | Non-key | Councillor Michael Braley | |
| 14 | Executive | 21 Jun 2011 | | Quarterly Monitoring of Sickness Absence - Quarter 4 - January to March 2011 | Non-key | Councillor Michael Braley | |
| 15 | Executive | 21 Jun 2011 | | Quarterly Monitoring of Vacancies - Quarter 4 - January to March 2011 | Non-key | Councillor Michael Braley | |

KEY DECISION

Proposed to be made by the Executive
on **15 Mar 2011**

| | | |
|--|--|---|
| <p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Councillor Carole Gandy</p> | <p>ITEM</p> <p>Redditch Sustainable Community Strategy 2011 - 2014</p> | <p>WARDS AFFECTED</p> <p>All Wards</p> |
| <p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Redditch Community Strategy 2011 - 2014 and Action Plans</p> <p>REPORT AUTHOR</p> <p>H Broughton - Redditch Partnership Manager</p> | <p>SUMMARY</p> <p>All local authorities have a legal responsibility to prepare a Sustainable Community Strategy. The Redditch Community Strategy replaces the old Strategy which expires in 2011. The purpose of the Strategy is to provide the overall strategic direction, long term vision and current priorities for Redditch. It sets out key tasks for all public, private, community and voluntary agency partners working in the Redditch area.</p> | <p>REASONS FOR BEING ON THE FORWARD PLAN</p> |
| <p>CONSULTATION DETAILS</p> | <p>Method of Consultation</p> | <p>Consultation Period or Dates</p> |
| | <p>Public consultation has taken place at two events during the year to help determine the priorities for the Strategy. Consultation with partners has been undertaken through</p> | <p>Redditch Partnership Management Board - 17th January 2011. Overview and Scrutiny Committee - 2nd March 2011.</p> |

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| | representatives on the Redditch Partnership Management Board. | |
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DECISIONS TO BE MADE IN PARTNERSHIP WITH
Redditch Partnership Management Board.

KEY DECISION

Proposed to be made by the Executive
on **15 Mar 2011**

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|---|--|---|
| <p>LEAD MEMBER / PORTFOLIO HOLDER Councillor Carole Gandy</p> | <p>ITEM 2011/12 Grant Programme Funding</p> | <p>WARDS AFFECTED All Wards</p> |
| <p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Head of Community Services</p> <p>REPORT AUTHOR D Hancox Voluntary Sector Grants Co-ordinator</p> | <p>SUMMARY To consider recommendations of the Grants Panel for funding allocations to be granted via the 2011/12 Grant programme.</p> | <p>REASONS FOR BEING ON THE FORWARD PLAN</p> |
| <p>CONSULTATION DETAILS None identified.</p> | <p>Method of Consultation</p> | <p>Consultation Period or Dates</p> |

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Item No. 9

KEY DECISION

Proposed to be made by the Executive
on **12 Apr 2011**

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| <p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Councillor Michael Braley</p> | <p>ITEM</p> <p>Redditch Council Plan 2011-14</p> | <p>WARDS AFFECTED</p> <p>All Wards</p> |
| <p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Redditch Council Plan 2011-14</p> <p>REPORT AUTHOR</p> <p>L Bellaby Acting Policy Manager</p> | <p>SUMMARY</p> <p>The Council Plan sets out the vision for Redditch Borough Council including its strategic priorities. It details the key deliverables that will contribute to achieving each of the agreed priorities.</p> | <p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>For Members to approve the Council Plan 2011-14</p> |
| <p>CONSULTATION DETAILS</p> <p>Members of the Budget Jury were provided with information on the Council's strategic priorities in Session 1; in Session 2 the jurors were asked to recommend their priorities for the Council and identify the associated key deliverables.</p> | <p>Method of Consultation</p> <p>Consultation has taken place with the Redditch Budget Jury; feedback was provided to Members at 20th October meeting of the Executive Committee when the Council's vision and priorities were reaffirmed.</p> | <p>Consultation Period or Dates</p> <p>Redditch Budget Jury Sessions: 15th and 21st September 2010</p> |

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| <p>DECISIONS TO BE MADE IN PARTNERSHIP WITH</p> <p>Not applicable</p> |
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